

## PEFC International is seeking a Myanmar Country Coordinator

<b>Position:</b>	Myanmar Country Coordinator
<b>Reports to:</b>	South East Asia Manager/Regional Project Coordinator
<b>Duration:</b>	10 months; consultant contract
<b>Location:</b>	Myanmar

### Project background

The Programme for the Endorsement of Forest Certification (PEFC) is the world's largest forest certification system, promotes sustainable forest management globally and locally.

PEFC is a key service provider for the UN-REDD Initiative "Sustainable Forest Trade in the Lower Mekong Region (LMR)". The aim is to promote trade and sustainable forest management (SFM) through improved governance in Cambodia, Lao PDR, Myanmar, Thailand and Vietnam. The initiative is funded by the Government of Norway and is implemented by FAO and UNEP. Key outcomes include the development of forest certification schemes and related quality infrastructure mechanisms. PEFC will build on the framework of its For-Trade initiative that is aimed at sustainable forestry and trade for development in ASEAN.

To implement project activities in Myanmar, PEFC is looking for Myanmar Country Coordinator.

### Roles & Responsibility:

- Ensure the effective management and administration of the project activities at country level and that the project is delivering on time and within budget;
- Support the Regional Project Coordinator in finalizing and updating project workplans (this includes the workplans for the National Technical Consultant);
- Work as the key country representative and focal point for the project;
- Manage and support National Technical Consultant; carry out work planning and appraisals.
- Offer support to country level National Governing Bodies (NGBs) to implement project activities;
- Monitor and support country-level standard/policy development and ensure implementation (such as stakeholder consultation) is carried out in accordance to country level system requirements;
- Produce communication materials on key project events and achievements;
- Maintain records, with support of the Project Finance and Administration Assistant, on technical and financial aspects of project operation;
- Ensure effective liaison and maintain good communication with country partners and other stakeholders including NGOs, National Governing Bodies (NGBs), FAO, the private sector and relevant associations;

### Qualifications & Competencies:

- University degree(s) in Forestry, Agribusiness, Supply Chains Management or related studies;
- A track record in supporting stakeholder engagements for sustainable forest governance and forest certification;
- Ability to effectively facilitate training, organise and run seminars;
- Flexible, pro-active and dynamic; Fluent in English.

**Conditions:** Time commitment is estimated at 9 days per month, but terms can be agreed. The position will be based in Myanmar, with the possibility of travel throughout the region.

**How to Apply:** Please send your Letter of Intent, including your rates, and CV in English to [Richard.Laity@pefc.org](mailto:Richard.Laity@pefc.org) as soon as possible, and by **20th February**. Applications will be reviewed as they are received with successful candidate expected to be able work within a month of selection.